

## Affidavit Additional Information

An affidavit (or statutory declaration) is used to record a statement of facts made by an individual. An affidavit is typically used as evidence in court while statutory declarations are more commonly used when dealing with government agencies, such as providing a statement as part of obtaining an immigration visa. If you are unsure which format your statement should be in it is generally best to go with an affidavit since statutory declarations are rarely used unless specifically requested.

**IMPORTANT:** Your affidavit will not become valid until you sign it in front of a notary public.



**Print** your affidavit after reviewing your answers for mistakes and missing information.



**Sign your affidavit in front of a notary public.** Sign your initials next to any hand written portions BEFORE signing the final document.



**File** the signed and notarized affidavit with the court. Some jurisdictions require a standardized backer be attached as the last page. Contact the local clerk of the court you are filing in to ask about any backer requirements.

### Affidavit Tips

- A backer exists to help court staff quickly file the document in the correct court file so it should be attached to the back facing out. It commonly consists of:
  - The style of proceedings (i.e. who is suing whom, case I.D. number, and court details);
  - Your name and the date you made the affidavit;
  - The number of the affidavit (in case you made multiples);
  - A description of the document (i.e. "affidavit"); and
  - Your contact info (i.e. name, address, phone number, and fax or email).

Generally, a backing sheet is not necessary but is considered more professional.

- You may refer to additional documents in your statement of facts and attach them as exhibits to be submitted with the rest of your affidavit.
- Copies of the affidavit are typically given to each party involved in the suit.
- Your affidavit must include only truthful statements of facts. It is a serious offence to make a false or misleading affidavit.
- Make sure to only include statements of fact that you have firsthand knowledge of. You cannot include statements that you heard from a third party (this is called hearsay).
- The best affidavits avoid vague statements and are simple, consistent, and short. This makes them easier to present and understand in court.
- Do not try to write in legalese. Clear, plain language is best. Do not include ambiguous statements (e.g. "John Smith stated that..." is better than "John Smith left me with the impression that...").



## Additional Documents



### Create an Estate Plan

Take advantage of your free trial period and create a comprehensive estate plan at no additional charge. A good estate plan includes a [Last Will and Testament](#), [Living Will](#), and in some cases a [Living Trust](#). All these documents are available at [LawDepot](#).



### Other Documents Offered by LawDepot

- **Bill of Sale**  
Transfer ownership of personal property.  
<https://www.lawdepot.com/contracts/bill-of-sale/>
- **Last Will and Testament**  
Manage your estate and provide instructions for the distribution of your property when you pass away.  
<https://www.lawdepot.com/contracts/last-will-and-testament-usa/>
- **Living Will (Health Care Directive)**  
Indicate your medical wishes in case you become incapacitated or otherwise unable to consent to your health care treatment.  
<https://www.lawdepot.com/us/estate/living-will-medical-power-of-attorney/>
- **Quitclaim Deed**  
Transfer title to property without making any warranties.  
<https://www.lawdepot.com/contracts/quit-claim-deed-form/>
- **Revocable Living Trust**  
An estate planning document that allows you to place your assets in a trust so that they can be distributed according to your wishes upon your passing.  
<https://www.lawdepot.com/contracts/living-trust/>

Know someone who could benefit from access to free legal resources?

Help them out by sharing using the links below:



\_\_\_\_\_  
\_\_\_\_\_

(Court Level and Jurisdiction)

\_\_\_\_\_

Plaintiff

-vs-

\_\_\_\_\_

Defendant

\_\_\_\_\_

(Case I.D. Number)

**AFFIDAVIT**

I, \_\_\_\_\_, of \_\_\_\_\_, in \_\_\_\_\_ County, Florida,  
MAKE OATH AND SAY THAT:

- 1. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

STATE OF FLORIDA

COUNTY OF \_\_\_\_\_

SUBSCRIBED AND SWORN TO BEFORE  
ME, by means of \_\_\_ physical presence or  
\_\_\_ online notarization, on the \_\_\_\_\_ day  
of \_\_\_\_\_, \_\_\_\_\_

Signature

\_\_\_\_\_ (Seal)

NOTARY PUBLIC

My Commission expires:

\_\_\_\_\_

\_\_\_\_\_

(Signature)

\_\_\_\_\_